

# Working with the Other Referral Tabs

In addition to the Pending Tab, you will see four other tabs that are available to view data.

## REFERRALS

Pending

Community Queue

Completed

Denied

Sent

**Community Queue:** This tab shows the name of every client in the *full* Community Queue and is managed by CAPK. ***\*You will never need to work in this tab\****

**Completed:** This tab shows the name of every client that was referred to your organization and that you have accepted these referrals into your project by completing an enrollment through the system.

**Denied:** This tab shows the name of every client that was referred to your organization and that you have denied these referrals in the system.

**Sent:** This tab shows the names of clients that your Agency referred.

***\*You will never need to work in this tab\****